



KENYA MEDICAL TRAINING COLLEGE (KMTC)
 KMTC is an ISO 9001:2015 Certified Institution
 Certification Body: Kenya Bureau of Standards (KEBS)

VACANCIES

The Kenya Medical Training College (KMTC) is a State Corporation established by an Act of Parliament in 1990, under the Ministry of Health, entrusted with the role of training various disciplines in the health sector to serve the interests of East Africa and beyond. The College has 67 Campuses strategically located in various parts of the country. The graduates of the College account for more than 85% of mid-level work force in the health facilities in Kenya.

The KMTC Board of Directors seeks to recruit competent, dynamic, visionary and experienced persons from among Lecturers to fill the following vacant position of Principal tenable at various Campuses of the College:

1. PRINCIPAL
 TERMS OF SERVICE: 3 YEAR CONTRACT
 REF. NO. KMTC/QP- 12/ IAD/AS 11/ 2019
 TENABLE: VARIOUS CAMPUSES

(a) Job Summary

An officer at this level will be responsible for the following duties and responsibilities;

- (i) Overall administration and coordination of academic matters in the campus;
- (ii) Provision of leadership in teaching, research and consultancy in relevant areas;
- (iii) Coordination and evaluation of training programmes;
- (iv) Offer professional advice and guidance on best practices to achieve academic excellence in KMTC;
- (v) Development and implementation of curricular;

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CHIEF EXECUTIVE OFFICER

Date: 30th September, 2019

- (vi) Oversee implementation of Academic Board resolutions;
- (vii) Quality Assurance / Quality Management Systems;
- (viii) Student admissions, welfare and discipline; and
- (ix) Supervise development and implementation of institution's strategies, policies, programmes and projects.

(b) Requirements for Appointments

For appointment to this grade, an officer must have:

- (i) Served in the grade of at least a Senior Lecturer for six (6) years with three (3) years in supervisory role;
- (ii) Bachelors Degree in any of the following fields: Nursing, Public Health, Physiology, Biochemistry, Parasitology, Microbiology, Chemistry or any other relevant field from a recognized institution;
- (iii) Masters Degree in any of the following fields: Nursing, Public Health, Physiology, Biochemistry, Parasitology, Microbiology, Chemistry or any other relevant field from a recognized institution;
- (iv) Been registered by the relevant professional body where applicable;
- (v) Developed at least two (2) teaching manuals;
- (vi) Certificate in Management course lasting not less than four weeks from a recognized institution
- (vii) Proficiency in Computer Applications;
- (viii) Fulfilled the requirements of Chapter Six of the Constitution;
- (ix) Certificate in teaching methodology course from a recognized institution; and
- (x) Demonstrated merit and ability as reflected in work performance and results.

Applicants whose backgrounds and competencies match the specifications are invited to send their applications, quoting the vacancy position and enclosing updated curriculum Vitae, copies of Academic and professional Certificates, National Identity card and day time telephone contact, to:

CHIEF EXECUTIVE OFFICER
KENYA MEDICAL TRAINING COLLEGE
P O BOX 30195- 001000
NAIROBI

So as to reach him not later than Monday 14th October 2019.

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The Kenya Medical Training College is an Equal Opportunity Employer committed to implementing affirmative action. In this regard women, persons with disability and minorities with the requisite qualifications are encouraged to apply. Please note that only shortlisted candidates will be contacted. Any form of canvassing will lead to automatic disqualification.

THIS IS AN INTERNAL ADVERTISEMENT AND ONLY SERVING EMPLOYEES MAY APPLY



Quality Health Training towards realization of Vision 2030



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